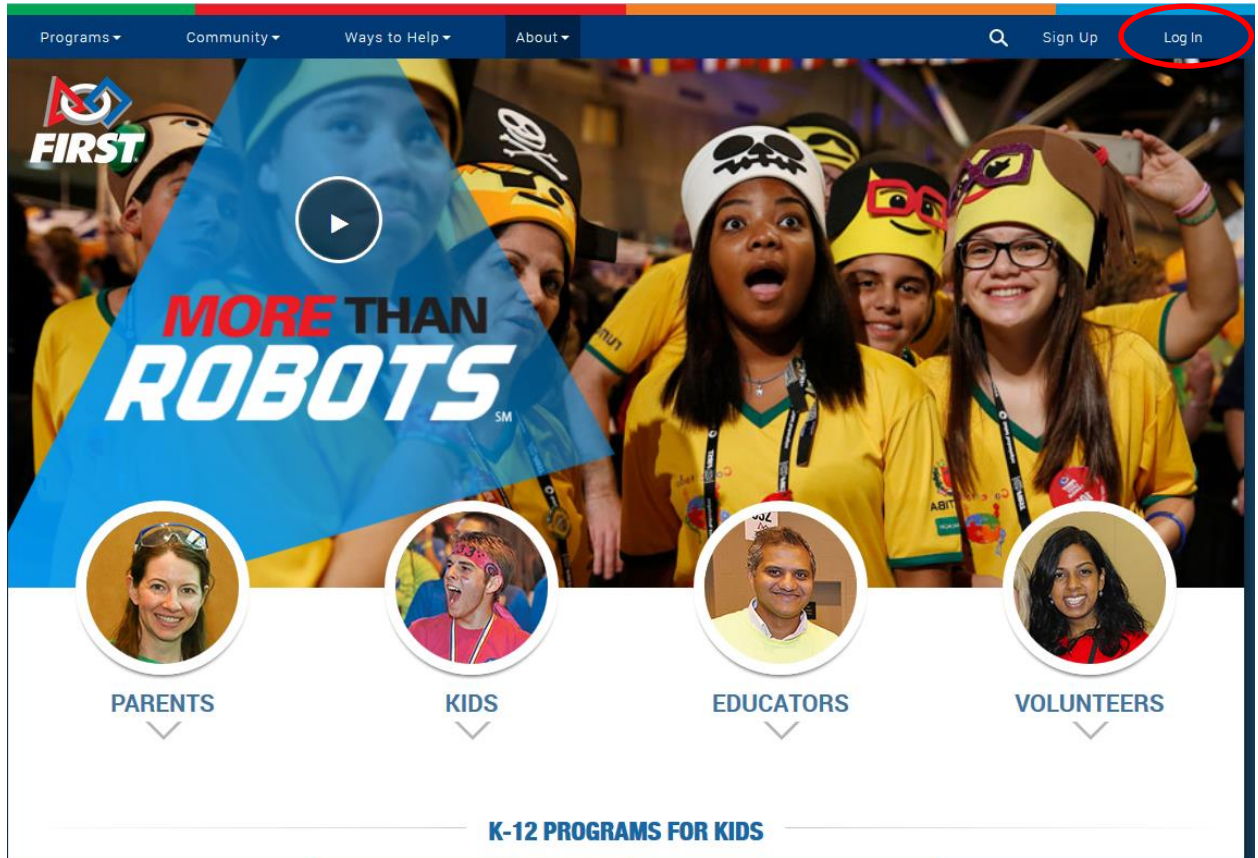
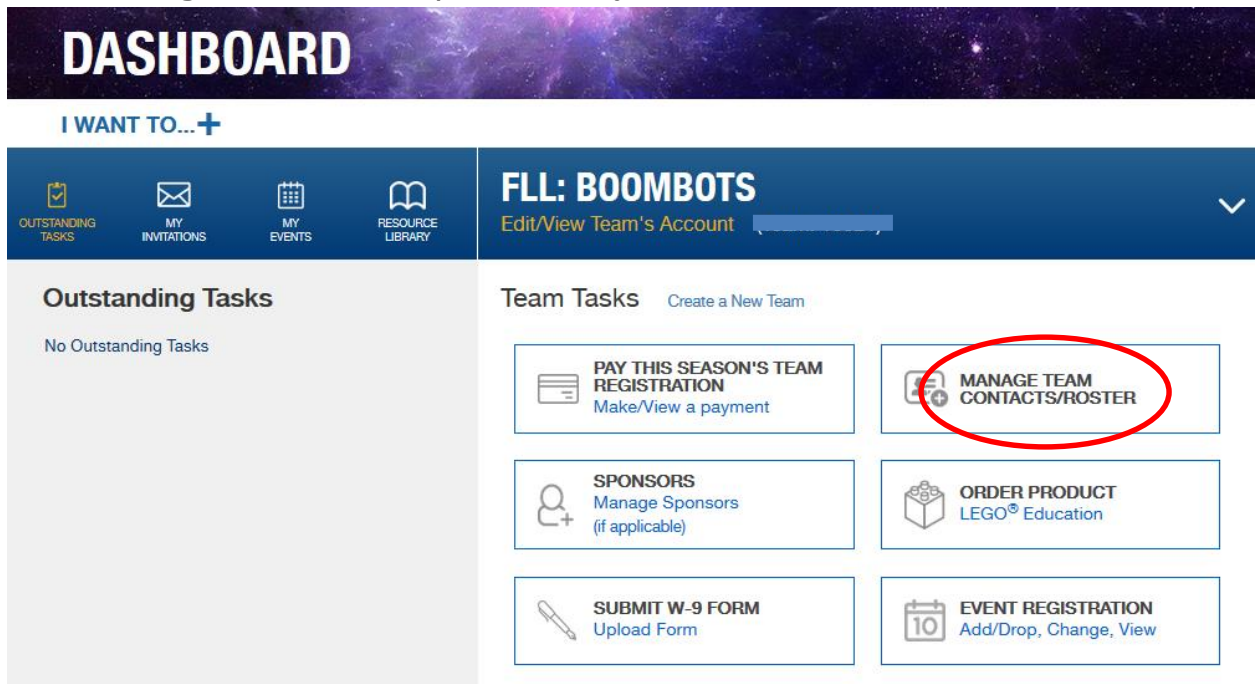


# How to print a Team Roster from a *FIRST*® account

## 1. Log into your *FIRST* account:

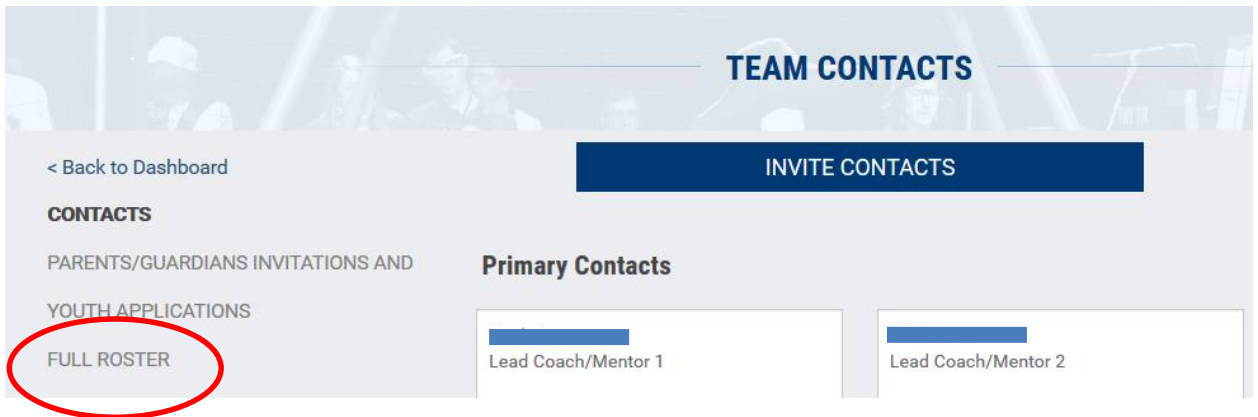


## 2. Click "Manage Team Contacts/Roster" on your Dashboard

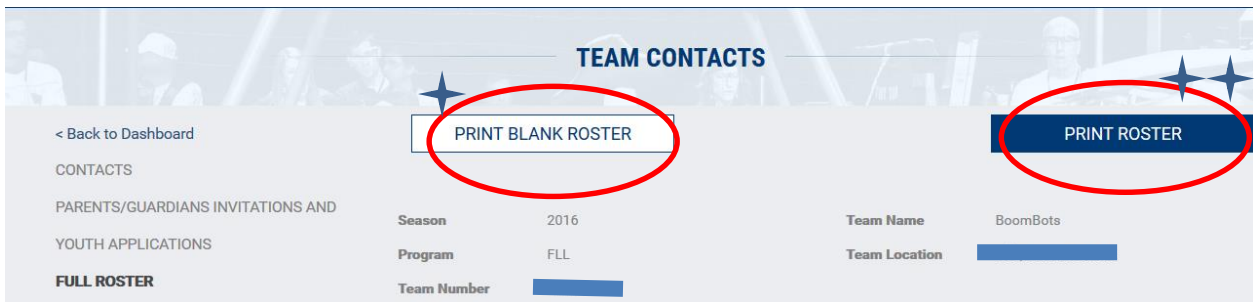


## How to print a Team Roster from a *FIRST*® account

### 3. Click “Full Roster”

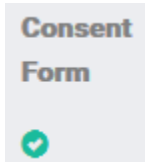


### 4. Click either “Print Blank Roster” or “Print Roster”



★ The “Blank Roster” will include the Season, Program, Team Number, Team Name, and Team Location on the printed form. It will also provide blank spaces to write in the coaches and team members.

★ ★ The “Roster” will include Team Name, Team Number, and Team Location on the printed form. It will also include all of the coaches and team members that have applied to be on the team, as well as the Consent and Release status for each of these individuals. A small check mark in the Consent and Release column indicates that it has been completed electronically.



**A Consent and Release form must be completed for each team member and this can be done online OR by paper copy. Team members that complete the Consent and Release online do not need to submit a paper copy. Any team members that do not complete the Consent and Release Form online must provide a printed, signed copy to the coach to submit along with the Team Roster at the team’s first event.**